**UPLANDS OF MACTAGGART HOMEOWNER’S ASSOCIATION**

Virtual Annual General Meeting

Tuesday, October 26, 2021 at 7:30pm

Zoom Meeting at Edmonton, Alberta

Website: uplandsofmactaggart.com

Email: uplandsofmactaggart@gmail.com

**AGENDA**

1. Admit attendees to meeting
2. Call to Order by the chair – Bob Montgomery
3. Confirmation of Quorum – 20 members including proxies required: Article 14
4. Introduction of the HOA Directors by raising your hand – Bob Montgomery, Dave Burroughs, Kirk Gilmar, Allen King and Ryan MacLean
5. Purpose of the HOA – Bob Montgomery
6. Approval of 2019 Annual General Meeting Minutes
   1. Motion to approve the minutes
   2. Seconder for the motion - any questions?
   3. All in favor by raising your hands
7. Audited Financial Reports for the last several years are available on the website
8. Fees in Default/Outstanding; Article 7 (end of agenda for added explanation)
   1. Article 7 (b); Fees in default shall be charged at the Prime Rate of the Royal Bank Edmonton Main Branch plus 6%
9. Fees for 2022; Article 7 and 84, the Directors propose to remain at $200.
10. Present the 2022 budget – Kirk Gilmar and Ken Jocksch (Accountant)
    1. Move to approve the 2022 budget - Kirk
    2. Seconder any questions?
    3. All in favor
11. Report on Activities
    1. Overview of the Financials to Sept 30, 2021 – Ken Jocksch
    2. 2021 grounds maintenance report – Allen
12. Election of Directors for 2022; Article 37
    1. Current Directors are Bob Montgomery, Dave Burroughs, Kirk Gilmar, Allen King and Ryan MacLean.
    2. Article 38 states that a retiring director shall be eligible for re-election for a total of four annual terms. At the end of the fourth term the director must not serve on the board for one year before he or she is eligible for re-election. Three of the five current board members have served for four years.
    3. Nominations are in order for five board members – Kirk Gilmar and Allen King are the only director who is eligible for re-election
    4. Seconder for nominations
    5. Declare nominations cease
    6. All in favor of the nominations as Directors for 2022?
13. New Business
    1. Explanation of Caveats registered – Dave Burroughs
    2. Projects planned for 2022 – Allen King and Kirk Gilmar
14. Nomination for the appointment of Auditor for 2022 – Michael Wilde CA
    1. Seconder
    2. All in favor
15. Adjournment

**Summary of Articles for Reference**

1. Article 14: No business shall be transacted at a general meeting unless a quorum is present at the time the meeting proceeds to business. Save as herein otherwise provide, 20 members either personally present or represented by proxy shall be a quorum.
2. Article 7: Fees payable by each Member shall be determined each year in accordance with Clause 84 following the determination of the fees by the directors.
3. Article 84 states the Fee or Rent Charge shall be the same for each Residential Property.
4. Article 37: At the annual general meeting all of the directors, shall retire from office, until the dissolution of the meeting at which his successor is elected. If no such meeting takes place the retiring directors shall continue in office until the annual general meeting in the next year.
5. Article 38: A retiring director shall be eligible for re-election for a total of four annual terms. Then the director must not serve on the board for one year before he or she is eligible for re-election.
6. Article 41: The directors shall duly comply with the provisions of the Companies Act, or any statutory modification thereof for the time being in force, and in particular with the provision in regard to the keeping of the registers of the directors and manager and their addresses and occupation, the signing of the balance sheet, the filing with the Registrar of Companies an annual report and copies of special and other resolutions and of any change in the registered office or of directors and where applicable, the mailing of a form of proxy and the issuing of information circulars.